



rural development  
& land reform

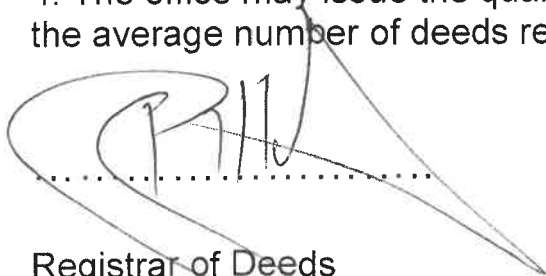
Department:  
Rural Development & Land Reform  
REPUBLIC OF SOUTH AFRICA

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## **Registrar Notice 1/ 2018** **Notice to Conveyancers**

To address risks in the improper and/or fraudulent use of barcodes, kindly be advised that as from **05 February 2018** the process for the issuing of deeds office barcodes will be as follows:

1. Conveyancing firms must submit a written request on its letterhead for barcodes.
2. The application letter must be submitted in duplicate, printed on the firm's letter head and must be signed by and contain the full names and of the conveyancer applying and the name and identity number of the conveyancer/s who are authorised to collect same , and the quantity applied for .
3. On collection of the barcodes the conveyancer will be required to produce proof of identity in the form of an ID, passport or driver's licence and sign for same. NB: No exceptions will be made in this regard. Non-conveyancers will not be provided with barcodes.
4. The office may issue the quantity of barcodes taking into consideration the average number of deeds registered /lodged monthly.



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Registrar of Deeds  
31 January 2018